

TOWN OF NEW FAIRFIELD
INLAND WETLANDS AGENCY

APPLICATION FOR PERMIT
UNDER
WETLANDS AND WATERCOURSES REGULATIONS

Instructions:

1. Complete **all** items and questions that appear in this application.
2. All additional items which are required, such as paperwork, diagrams, drawings, or any other exhibits must be attached to this form and submitted together with it. Additional items must be labeled in the upper right hand corner of the cover sheet with reference to the section of the application which is being satisfied.
3. Sign attestations where indicated prior to submission. Failure to complete these stipulations will cause this application to be null and void.
4. All applications shall consist of an original and eleven (11) copies of all necessary submissions including reports, drawings, illustrations, charts, etc.
5. Applications must be submitted no less than ten (10) days prior to the next regularly scheduled meeting of the Inland Wetlands and Watercourses Commission of the Town of New Fairfield.
6. Submission shall be made to the Town of New Fairfield Soil Erosion Control Officer or the Inland Wetlands and Watercourses Agent, if one has been appointed.
7. Fees required by these regulations shall be submitted to the Commission by certified check or money order payable to the Town of New Fairfield at the time the application is filed.
8. Applications submitted without proper fee as defined by the regulations **will not** be considered or accepted as an application. Any waiver applied for will be considered only after completed applications, including fees, are submitted on a timely basis.

PROPERTY LOCATION _____
MAP-BLOCK-LOT _____

ANSWER ALL ITEMS.

Date of this application: _____

Refer to Section 7.5 of the Regulations

a. Applicant: Name _____

Address (home) _____

Phone (home) _____

Address (business) _____

Phone (business) _____

b. If the applicant is not the land owner, complete this section and attach a separate notarized written consent to the specific proposed activity set forth in this application.

Owner: Name _____

Address _____

Phone _____

c. Description of applicants interest in the land; i.e., owner, lessee, licensee, potential purchaser etc. _____

- d. Verbal description of the geographical location of the property per Section 7.5 (d) of the regulations. Attach separate documents showing necessary computations and a pictorial location of the area of the proposed activity. Name all nearby roads and landmarks, associated distances, and show relative compass points to orient reader in identifying exact location.

- e. The purpose and a description of the proposed activity. Be sure to attach supplemental documents as required under Section 7.5 (e) of the regulations. Include description of amount and kind of material to be removed or deposited.

- f. Provide maps and an appropriate narrative analyzing upland review areas and downstream impacts or potential impacts of the proposed project. This data shall be submitted in accordance with Section 7.5(f).

- g. Submit an analysis of all adjacent properties. Focus on areas downslope from the project providing information as described in Section 7.5(g).

- h. Describe alternatives considered and why this proposal was chosen. Attach drawings depicting these alternatives including all information necessary to explain why the current proposal was chosen.

- i. Attach a list with names and addresses of all adjacent property owners including those across any adjacent roadways or geographic and natural boundaries. Submit proof that all such neighbors have been notified of this proposed activity. (Certified Mail with return receipt)

j. Certification that the applicant is totally familiar with all of the information provided as part of this application and accepts all ramifications and penalties for obtaining a permit through deception or through inaccurate or misleading information. Sign Certification #1 at the end of this application.

k. Provide authorization for the commissioners and agents of the Commission to inspect the property, at reasonable times, both before and after a final decision has been issued. Sign Certification #2 at the end of this application.

l. Answer the following questions yes or no

Yes No

Is any portion of the property involved in this application located within five hundred (500) feet of the boundary of an adjoining municipality?

Does traffic attributable to the completed project on the site use streets within the adjoining municipality to enter or exit the proposed site?

Will sewer or water drainage from the proposed project site flow through and/or impact the sewer or drainage system within the adjoining municipality?

Is water run-off from the improved site likely to impact streets or other municipal or private property within the adjoining municipality?

Will the proposed activity affect any watercourse lying within, partly within, or flowing through or adjacent to the adjoining municipality?

If any question above is answered "Yes", this application must include original and necessary copies of return receipts from notifications to the adjoining municipalities regarding this proposed project.

m. Submit site plans as required in Section 7.5 (m) of the regulations. Pay particular attention to the requirement for plans showing existing vs. proposed contours and conditions. Site plans must show specific planned locations of all buildings and structures, septic system layouts including primary and secondary systems, and all paved areas such as roads and driveways. Plans shall provide dimensions between all structures, above or below ground, distances to all borders and property lines, and all distances between structure, septic and any form of wetlands or watercourses, intermittent or otherwise. All dimensions must be legible and easily discerned.

- n. If this proposal will require other department or agency approvals, please specify the agency and action to be taken with an appropriate schedule.

Step 3
Refer to Section 7.6 of the Regulations (all subdivision applications must include the following information!)

- o. If the proposed activity upon the applicants property may affect a watercourse lying within, partly within, or flowing through or adjacent to the applicant's property, the applicant shall submit information relative to the present character and the projected impact of the proposed activity upon the watercourse. This information is to include boundaries and contours around such watercourses, even if off site, drawn by a licensed surveyor, professional engineer, or landscape architect registered in the State of Connecticut, or by such other person whom the Commission deems to be qualified (7.6(a)). The applicant is responsible for obtaining the permission of the adjacent land owners in order to provide these details. In addition to the drawings described above, a report shall be submitted including the effects of the proposed activity on (i) pH or alkalinity levels; (ii) turbidity or solids in parts per million; (iii) bacteria count in coliform per millimeter; (iv) flow if any in cubic feet per second; (v) pre and post development drainage calculations for ten (10), twenty five (25), fifty (50), and hundred (100) year storms of twenty four (24) hour durations. Base line data must be submitted (7.6(h)). Attach analysis of "Adjacent Property" as defined in Section 7.5 (f) and 7.5 (g) of the regulations.
- p. Submit engineering reports, analyses, and additional drawings to fully describe the proposed project. Include filling, excavation, drainage, or hydraulic modifications to watercourses (7.6(b)). Provide a description and analysis by a qualified person, of any fill materials or materials to be deposited on the affected property in terms of volume, chemical or physical characteristics, composition, and the possibility of erosion or leaching from the deposited material. Present a detailed soil erosion prevention plan and the above details in accordance with Section 7.6 (f).

- q. Attach a report mapping soil types present on the property, delineating wetlands as flagged in the field by a licensed soil scientist. These flags must also be shown on the submitted site plan. See 7.6(c) of the regulations.
- r. Attach an environmental report written by a fully qualified environmental expert including all items required under Sections 7.6 (d), 7.6 (e), and 7.6 (g) of the regulations.
- s. Provide an engineering/architectural report in accordance with Section 7.6 (i). This report will also include all costs associated with the project from land acquisition through final grading and seeding. Costs are to be broken down so as to present a reasonable opportunity for the Commission to evaluate the impact of suitable alternatives.
- t. Provide all drainage and detention plans, both narratively and in drawings. This is to include soil erosion control measures (7.6(g)), and details of septic tests, showing all calculations. Plans submitted shall include "ledge profiles" if required as specified in Section 7.6 (j) of the regulations.
- u. Submit a hydrology and hydrogeology report written by a fully qualified hydrologist and hydrogeologist which depicts the nature and hydraulic character of the soil along with a description of the underlying rock formations. Such report shall discuss the renovation ability and recharge values associated with the proposed development property and comment on the effects of the proposed activity on the recharge and renovation functions. This evaluation shall include a discussion of the effects of any blasting or significant earth movement on the aforementioned hydraulic functions.
- v. Include a letter from the New Fairfield Health Department attesting to the suitability of this property for the proposed septic systems. Such letter shall state that the proposed systems meet all code and Health Department requirements.

The Commission reserves the right to waive the submission of any of the above information when such information does not apply to the activity or circumstances. Conversely, the Commission may request additional information and material when such additional submission is deemed necessary in considering this application.

CERTIFICATION PAGES MUST
BE ATTACHED, SIGNED, AND
ATTESTED TO IN ORDER FOR THIS APPLICATION
TO BE COMPLETE!

ALL SIGNATURES BELOW
MUST BE AFFIXED IN THE PRESENCE OF
AN AGENT OF THE
TOWN OF NEW FAIRFIELD
INLAND WETLANDS AND WATERCOURSES COMMISSION

Certification #1

I HEREBY ACKNOWLEDGE AND CERTIFY THAT I AM PERSONALLY FAMILIAR WITH ALL THE INFORMATION PROVIDED IN THIS APPLICATION AND THAT ALL STATEMENTS AND REPRESENTATIONS MADE ARE TRUE TO THE BEST OF MY KNOWLEDGE. I FURTHER CERTIFY THAT I AM AWARE OF THE PENALTIES FOR OBTAINING A PERMIT THROUGH DECEPTION OR THROUGH INACCURATE OR MISLEADING INFORMATION.

Signed this day _____

Applicant: _____

Certification #2

THE APPLICANT AND THE OWNER OF THE PROPERTY INVOLVED IN THIS APPLICATION DO HEREBY GRANT PERMISSION FOR ANY AND ALL MEMBERS, REGULAR AND ALTERNATES, OF THE INLAND WETLANDS AND WATERCOURSES COMMISSION AND IT'S AGENTS TO INSPECT THE PROPERTY, AT REASONABLE TIMES, BOTH BEFORE AND AFTER A FINAL DECISION HAS BEEN MADE. IN THE CASE OF A SCHEDULE SITE VISIT AS PART OF A PUBLIC HEARING, SUCH PERMISSION SHALL ALSO APPLY TO ALL MEMBERS OF THE INTERESTED PUBLIC.

Signed this day _____

Applicant: _____ Owner: _____

Certification #3

I HEREBY CERTIFY THAT I HAVE READ AND UNDERSTAND THE REGULATIONS UNDER WHICH THIS APPLICATION HAS BEEN SUBMITTED. I HAVE KNOWLEDGE OF MY OBLIGATIONS UNDER SUCH AND WILL CONFORM IN ALL MANNERS WITH THESE SAME REGULATIONS.

Signed this date _____

Applicant: _____

This application has been received on _____ (date) at _____ (time)

Signed: _____

Title: _____

Affix date stamp HERE:

Affix copy of check for fee HERE: If not attached, application is invalid.